HIRING AN ASSISTANT TEACHER!

NOPA Montessori is a neighborhood school in the heart of San Francisco, serving children from 18 months - kindergarten. Our authentic Montessori program nurtures children’s love of learning and sets them up for a lifetime of independence, curiosity, confidence, and success. Our kiddos visit Golden Gate Park daily and the children love being out in nature and we are so fortunate to have this beautiful outdoor option. We are seeking to hire a full-time, committed and passionate educator to join our supportive team. The Assistant Teacher will work in collaboration with the Lead Teacher to prepare and maintain the classroom environment, including cleaning, arranging and stocking classroom materials. The Assistant Teacher is a crucial part of fostering a loving, supportive, and calm community!

Job Responsibilities
- Supervise 24 children between the ages of 2.5 - 6 years old inside the classroom and during two daily park outings
- Keep the environment in order: clean, supplied and in good repair
- Collaborate and communicate with classroom staff and administration
- Support the Lead Teacher by observing children and keeping records of their progress
- Support children through the toilet learning process
- Support children during nap time
- Be available for full time work shifts 8:00am-5:00pm or 9:15am-6:00pm Monday through Friday

Qualifications
- 12 ECE Credits (Minimum of 6 units completed and enrolled in 6 additional units)
- Classroom Experience with children between the ages 2.5 - 6 years old (1+ years preferred)
- Experience in a Montessori classroom is a bonus!
- A warm and friendly personality with the ability to be sensitive to the feelings and needs of others, including children and adults
- Love of children and families
- Must have oral and written proficiency in the English language
- Ability to lift 40 pounds
- Criminal and Background Clearance

Compensation
We offer a competitive SF salary and benefits package including health insurance (medical, dental, vision), paid time off, paid school breaks (6 weeks throughout the year) and paid major holidays, professional development opportunities, and tuition discounts.

How to Apply:
Please email Masha LePort your resume at: masha@nopamontessori.com OR
Apply on our website: https://www.nopamontessori.com/careers