



## Aftercare Program Aide – Grade School

### Job Description

The SFWS Grade School Afterschool Program is looking for a part-time aide to begin Mid-August 2023.

Hours range between 11:30pm-5:30pm, Monday through Friday.

#### **Summary:**

The Aftercare Aide is an essential role for children at the school, creating a daily and weekly rhythm that gives them the opportunity to partake in rest, appropriate activities, and time to play and relax after a long school morning.

The Aftercare Director will provide guidance and oversight for the Aide's work with the children in the classroom and outdoor space. All COVID safety guidelines will be followed.

#### **Duties:**

- Lead activities for the children such as drawing, crafting and outdoor play
- Hold two quiet snack times, with the children's snacks brought from home
- Clean-up of the room, including wiping down surfaces, vacuuming, and emptying compost, etc.
- Clean-up of play yard after use, together with the children

#### **Desired Experience:**

- Applicants must be familiar with and interested in Waldorf education
- Experience with and enthusiasm for working with young children
- Good communication skills with colleagues and parents/guardians
- Must have an interest in engaging children in crafts, games, and other activities, both indoors and outdoors
- Must be able to work independently and with guidance from Kindergarten Aftercare Lead and Aftercare Director
- CPR/First Aid certified

**Compensation:**

This is a part-time, non-exempt, hourly position. It carries no benefits other than those available through the San Francisco City Ordinances. The hourly rate is \$29 per hour.

The position does not pay during school breaks or Holidays.

This position does not continue during the summer break.

**Physical Requirements and Work Environment:**

- Be able to occasionally lift 30 lbs.
- Work intermittently in outside weather conditions, including heat and cold
- Regularly sitting or standing 4-8 hours

This position does not continue through the Summer Break.

**FLSA Classification:** Hourly; not exempt from overtime  
**Reports to:** Grade School Chair  
**Hired by:** Grade School Steering Committee  
**Date Modified:** May 2023

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Please contact [jobs@sfwaldorf.org](mailto:jobs@sfwaldorf.org) with your resume and letter of interest.