

## **The Serra Preschool – Toddler Teacher *Job Description***

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**Position:** Toddler Teacher

**Location:** San Francisco, CA

**Reports To:** Preschool Director

**F/T Salary Range:** \$45K-\$85K

**P/T Hourly Wage:** \$30-\$50

### **About The Serra Preschool (TSP)**

The Serra Preschool is a distinguished preschool known for its commitment to excellence in early childhood education, the cultivation of a tight-knit community, and a strong tradition of preparing children for continued success. Embracing a methodology employing play-based learning within a Catholic framework, TSP is dedicated to fostering spiritual, emotional, academic, and social growth, ensuring each child experiences the joy of learning and is on the road for a meaningful life.

### **Position Summary**

The Toddler Teacher plays an essential role in bringing “The Serra Way” to life in the classroom each day. This educator will collaborate closely with a co-teacher to create a safe, loving, and developmentally rich environment for toddlers. The ideal candidate is an experienced, warm, consistent, and attuned caregiver who understands toddler development deeply and approaches each child as a unique individual created by God. This role requires a teacher who supports TSP’s Catholic identity, demonstrates strong relationship-building skills with families and colleagues, and embraces play-based, experiential learning.

### **Key Responsibilities**

- Mission-Aligned Instruction**

Implement developmentally appropriate play-based curriculum for toddlers. Model spiritual framework in age-appropriate ways.

- Classroom Teaching and Child Development**

Create a nurturing, structured, and joyful classroom environment where toddlers feel secure, loved, and inspired to explore. Plan and facilitate play-based learning that supports exploration, emerging independence, and joyful learning. Observe, document, and support each child’s developmental progress across emotional, social, cognitive, and physical domains. Maintain a safe, clean, and engaging classroom environment that meets licensing standards and reflects TSP’s mission and values.

- Partnership with Families**

Build trusting, respectful relationships with parents and caregivers. Communicate thoughtfully and consistently about each child’s experiences, developmental growth, and emerging needs.

- Collaboration and Team Teaching**

Work closely with a co-teacher to ensure a cohesive classroom culture grounded in shared expectations and mission alignment.

- Community Engagement**

Contribute to an inclusive and welcoming school community that reflects TSP’s spiritual and educational mission. Participate in occasional school events and community gatherings as appropriate for faculty.

### **Expected Outcomes the First Year**

- **Maintain a Mission Aligned Classroom:** The preschool environment integrates Catholic values and play-based learning.
- **Build Strong Relationships:** Children experience consistent, warm, and attuned care; families develop trust and confidence in the teacher.
- **Team Teach Effectively:** A strong, collaborative partnership with co-teachers and staff supports a unified classroom culture.
- **Promote Developmentally Rich Learning:** Toddlers show joyful engagement, social-emotional growth, and readiness for the next educational stage.

### **Key Competencies and Character Qualities**

- **Understanding of Child Development**  
Demonstrates knowledge of early childhood development and the specific learning needs of toddlers within a play-based framework.
- **Emotional Intelligence and Attunement**  
Patient, grounded, and empathetic; able to read children's cues and respond with clarity and warmth.
- **Consistency, Reliability, and Professionalism**  
Provides predictable routines and follows through in ways that support children's sense of safety and belonging.
- **Collaboration and Teamwork**  
Works well with colleagues in a mission-driven, supportive environment and contributes positively to school culture.

### **Qualifications**

- A 4-year degree (BA/BS) in Early Childhood Education, Child Development, or related field (welcomed but not required) OR at least 12 ECE/CD units and 6+ months experience in the field.
- Experience with preschool-aged children highly preferred.
- Demonstrated commitment to Catholic education and values and the mission of TSP.

**Full and Part-Time Positions Available,  
Salary Commensurate with Experience. Attractive benefits package, including healthcare.**

### **How to Apply**

Submit your resume and cover letter to Reina Patane, [reina@marbill.net](mailto:reina@marbill.net)