

The Serra Preschool – Toddler Teacher *Job Description*

Position: Toddler Teacher

Location: San Francisco, CA

Reports To: Preschool Director

F/T Salary Range: \$45K-\$85K

P/T Hourly Wage: \$30-\$50

About The Serra Preschool (TSP)

The Serra Preschool is a distinguished preschool known for its commitment to excellence in early childhood education, the cultivation of a tight-knit community, and a strong tradition of preparing children for continued success. Embracing a methodology employing play-based learning within a Catholic framework, TSP is dedicated to fostering spiritual, emotional, academic, and social growth, ensuring each child experiences the joy of learning and is on the road for a meaningful life.

Position Summary

The Toddler Teacher plays an essential role in bringing “The Serra Way” to life in the classroom each day. This educator will collaborate closely with a co-teacher to create a safe, loving, and developmentally rich environment for toddlers. The ideal candidate is an experienced, warm, consistent, and attuned caregiver who understands toddler development deeply and approaches each child as a unique individual created by God. This role requires a teacher who supports TSP’s Catholic identity, demonstrates strong relationship-building skills with families and colleagues, and embraces play-based, experiential learning.

Key Responsibilities

- **Mission-Aligned Instruction**
Implement developmentally appropriate play-based curriculum for toddlers. Model spiritual framework in age-appropriate ways.
- **Classroom Teaching and Child Development**
Create a nurturing, structured, and joyful classroom environment where toddlers feel secure, loved, and inspired to explore. Plan and facilitate play-based learning that supports exploration, emerging independence, and joyful learning. Observe, document, and support each child’s developmental progress across emotional, social, cognitive, and physical domains. Maintain a safe, clean, and engaging classroom environment that meets licensing standards and reflects TSP’s mission and values.
- **Partnership with Families**
Build trusting, respectful relationships with parents and caregivers. Communicate thoughtfully and consistently about each child’s experiences, developmental growth, and emerging needs.
- **Collaboration and Team Teaching**
Work closely with a co-teacher to ensure a cohesive classroom culture grounded in shared expectations and mission alignment.
- **Community Engagement**
Contribute to an inclusive and welcoming school community that reflects TSP’s spiritual and educational mission. Participate in occasional school events and community gatherings as appropriate for faculty.

Expected Outcomes the First Year

- **Maintain a Mission Aligned Classroom:** The preschool environment integrates Catholic values and play-based learning.
- **Build Strong Relationships:** Children experience consistent, warm, and attuned care; families develop trust and confidence in the teacher.
- **Team Teach Effectively:** A strong, collaborative partnership with co-teachers and staff supports a unified classroom culture.
- **Promote Developmentally Rich Learning:** Toddlers show joyful engagement, social-emotional growth, and readiness for the next educational stage.

Key Competencies and Character Qualities

- **Understanding of Child Development**
Demonstrates knowledge of early childhood development and the specific learning needs of toddlers within a play-based framework.
- **Emotional Intelligence and Attunement**
Patient, grounded, and empathetic; able to read children's cues and respond with clarity and warmth.
- **Consistency, Reliability, and Professionalism**
Provides predictable routines and follows through in ways that support children's sense of safety and belonging.
- **Collaboration and Teamwork**
Works well with colleagues in a mission-driven, supportive environment and contributes positively to school culture.

Qualifications

- A 4-year degree (BA/BS) in Early Childhood Education, Child Development, or related field (welcomed but not required) OR at least 12 ECE/CD units and 6+ months experience in the field.
- Experience with preschool-aged children highly preferred.
- Demonstrated commitment to Catholic education and values and the mission of TSP.

Full and Part-Time Positions Available,

Salary Commensurate with Experience. Attractive benefits package, including healthcare.

How to Apply

Submit your resume and cover letter to Reina Patane, reina@marbill.net